



Wales <sup>and</sup> West

The  
David Broome  
Event Centre



# WELSH LANGUAGE POLICY

The Welsh Language Act 1993 encourages the private sector to offer Welsh language services wherever possible, although no legal mandate is imposed.

We have voluntarily adopted the following principles in promoting and supporting the Welsh language:

## COMMUNICATION

We will respond in Welsh to any communication received in Welsh. People and organisations writing to us or sending in emails in Welsh can expect us to respond to them in Welsh in our initial communication, unless asked to do otherwise.

We will make Welsh-only versions of correspondence and letters available on request.

## INFORMATION LEAFLETS & PROMOTION MATERIALS

Where materials are aimed directly at customers, for example advance warning of works, road closures and street works, we will provide Welsh language versions, as far as possible, when requested.

## TELEPHONE CONTACT

For people wishing to speak with us in Welsh, Welsh speaking colleagues will be available, wherever practical.

## COMPANY WEBSITE

A copy of this policy will be available on our website.

## INTERNAL SUPPORT FOR BILINGUALISM

Management and Vicky Davis are the main point of contact for colleagues who want to discuss any issues relating to the use of Welsh in their work environment. Any suggestions from colleagues on the further use of the Welsh language in the workplace will be discussed by the Management as appropriate.

This Welsh Language policy is fully supported by Management.

The David Broome Event Centre, Crick, Chepstow, MON NP26 5XP

Tel: 01291 420778 or 01291 418125

Em: [info@theshowground.com](mailto:info@theshowground.com) URL: [www.theshowground.com](http://www.theshowground.com)

